OVERVIEW & SCRUTINY PANEL - ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments
17 March 2016	Homeless Strategy O&S.87/15(a)	 That a joint SH/WD Homeless Strategy Task and Finish Group be established, with its primary purpose being to develop a coherent and relevant Homelessness Strategy for the South Hams; and That the SH representatives on this Group be as follows: Cllrs Brown, Cuthbert, Green and Hawkins. 	Issy Blake	
17 March 2016	Corporate Complaints Policy O&S.87/15(b)	 That the revised Corporate Complaints Policy (as attached at Appendix A of the presented agenda report) be adopted and reviewed again in nine months' time from its formal adoption; and That any minor amendments be delegated to the Monitoring Officer, in consultation with the Lead Executive Member for Support Services. 	Catherine Bowen Catherine Bowen	Subsequently agreed by the Executive at its meeting on 7 April 2016
17 March 2016	LEAF /LAG Update O&S.88/15	 That to ensure Members are kept more informed: as soon as they were able to be told, local DR Company officers be requested to let every local ward Member know of information relating to their local towns and parishes; and local ward Members be advised of those projects that had been approved within their local areas; That a letter be cent to the District. 	Liz Abell (DR Company) / Darren Arulvasagam	Special
		2. That a letter be sent to the District Council Network outlining the Council's grave concerns over the current decision-making process.	Darren Arulvasagam	Special Council approved at its meeting on 7 April 2016
17 March 2016	Our Plan: South Hams Review O&S.89/15	 That the progress on the 2015/16 Our Plan; Annual Activity Programme be noted; That Our Plan: South Hams (as 	Ross Kennerley Ross	Special Council approved each of these

presented at Appendix 2 of the	Kennerley	at its meeting
presented agenda report) be adopted	,	on 7 April
for the 2016/17 Financial year as a		2016.
document that:-		
- Recognises Our Plan: South Hams as		
the single comprehensive Council		
Plan and recognises the importance		
of infrastructure being given the		
same emphasis as economy and		
homes;		
Stresses the importance of housing		
being provided that reflects the		
unique needs and special		
requirements of the South Hams		
area;		
- Restates the Council's corporate		
Vision and Objectives; - Establishes the common basis for the		
Councils Financial Plan, Asset		
Management Plan, Local Plan and all		
other Plans and Strategies;		
- Establishes priorities for delivery		
including a delivery plan commencing		
in 2016/17;		
- Establishes mechanisms for delivery		
and ensuring the use of SMART		
targets;		
- Establishes engagement, monitoring		
and review procedures; and		
- Provides context for subsequent		
incorporation of the Local Plan		
element currently subject to separate		
preparation.		
Subject to inclusion of any amendments, which are to be delegated to Lead		
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Specialist – Place and Strategy, in consultation with the Leader of Council,		
•		
Executive Lead Member for Strategic		
Planning and the Chairman of the Overview and Scrutiny Panel.		
•	Ross	Confirmed as
3. Establish a joint South Hams and West Doven Member working group		
West Devon Member working group	Kennerley /	being Cllrs
to agree the scope, details and key measures of the Economic	Darryl White / Cllr Tucker	Hopwood, Ward and
	/ Cili Tucker	
Development work, with Group		Wingate
Leaders being invited to make their		
nominations to serve on the Group		
whilst having consideration to the		

		need for geographical balance of representatives; and 4. Undertake further work to identify Key Measures for the 8 Our Plan objectives that are clear expressions of the Councils intentions and which can be measured and readily promoted. Agreement of these to be delegated to Lead Specialist – Place and Strategy, in consultation with the Leader and Executive Lead for Strategic Planning.		
17 March 2016	Locality Service O&S.90/15	 That the revisions to the Locality Service (as detailed in Section 5 of the presented agenda report) be agreed to meet existing business demand; and That ongoing monitoring takes place, with a further review report being presented to the Panel in six months' time. 	Nadine Trout Nadine Trout	
17 March 2016	Performance Report O&S.91/15	The need for future performance reports to be produced in more simplified language was recognised. Furthermore on the format of future performance, the point was made that there was a need for more accurate narratives to supplement the actual figures;	Jim Davis	
17 March 2016	Annual Work Programme O&S.93/15	As an alternative, the LEP representative had confirmed their willingness to attend an Overview and Scrutiny sponsored all South Hams and West Devon Member Briefing session in the future.	Darryl White	Session confirmed to take place at SH on Weds, 27 April at 2.00pm
17 March 2016	Income Generation Proposals O&S.95/15	That the income generation proposals agenda item be deferred for consideration to a future Panel meeting that will be arranged to take place on Thursday, 7 April 2016 at 9.00am.	Darren Arulvasagam	Implemented
7 April 2016	Minutes O&S.96/15	As a point of clarity arising from the Performance report (Minute O&S.91/15 refers), the Head of Paid Service confirmed that he would ensure that the measures used to illustrate performance in the	Steve Jorden	

		Customer Contact Centre would be revisited.		
7 April 2016	Bid to Purchase Land to Assist with Income Generation O&S.99/15	 That Council be RECOMMENDED that Officers lodge an unconditional bid for a site on the terms as outlined in Section 3 of the presented agenda report; and That Council be RECOMMENDED that the associated acquisition costs (including stamp duty) be funded from the Innovation Fund. 	Guy Pedrick	
7 April 2016	Income Generation Proposals O&S.100/15	 That Special Council be RECOMMENDED that:- approval be given to the recruitment of a permanent level four grade specialist post, shared between South Hams and West Devon, on a 60% South Hams / 40% West Devon split at an initial cost to the Council of £26,400 per annum; this resource be charged with preparing detailed business cases for the schemes identified in Figure 1 (as outlined in the presented agenda report) the income generation and efficiency proposals (as set out in paragraph 3.2 of the presented agenda report) be progressed to the stage of business case sign-off; and individual business cases will be subject to a consultation exercise with relevant stakeholders and these will ultimately be presented back to Members for a decision. 	Darren Arulvasagam	